



Webster Education Foundation
Grant Application Form
COVER SHEET

Title of Proposal: _____

Primary Applicant: (must be teacher, staff member, or administrator in Webster Public Schools. Primary Applicant assumes responsibility for the implementation of the project.)

Name: _____

Position: _____

Phone and/or email and preference: _____

Address: _____

Additional Applicant(s) (*optional*, need not be a teacher, staff member, or administrator): _____

Name of School(s) and/or Group(s): _____

Grade(s) Involved: _____

Total Amount Requested: _____ **Total Project Cost:** _____

Primary Applicant signature:

Co-Applicant signatures, if applicable:

Principal's signature (I support this application):

Date:

If more than one school is involved, principals' signatures should be added on back

Send five(5) copies of this sheet and attached project description to:
Webster Education Foundation, P.O. Box 430, Webster, MA 01570, Attn: Grants
Or submit via email: grant@WebsterEdFoundation.org



Webster Education Foundation Grant Application Form PROPOSAL

On separate pages, describe the proposed project as it relates to the categories below. If a category is not applicable, indicate with N/A. Please include any other information you think the committee will find useful.

1. Abstract

Please summarize the proposal in 2-3 sentences.

2. Project Description

State the goal(s) and objective(s) of the project.

Describe the proposed project or purchase.

How will you achieve the goals and objectives?

Describe the proposed assessment of the project: How will you know if you were successful?

3. Curriculum

Describe the relationship of the proposed project to the curriculum framework of the Webster Public Schools.

4. Applicant(s)

Describe the prior classroom or other relevant professional experience of the applicant(s) that relate to the proposal.

5. Benefits

Who will benefit from this project, and how?

How many students will be reached directly by this project?

What is the cost per student reached?

How many students will be reached indirectly and/or in the long-term by this project?

Will you be able to share your experience with other teachers, students and schools in Webster? How?

6. Funding

Are you applying for other sources of funding? If so, please provide details. Is WEF funding a one-time investment, or will additional funding be necessary to maintain the project? How will any needed additional funding be secured?

7. Budget

Provide a specific itemization of the costs of implementing the project.

If the total budget is not funded, can the project be redesigned to fit a smaller budget? If so, how?

8. Duration/Continuation

What is the starting date of the proposed project? Is there an ending date? If this project is a continuation or extension of an ongoing program, how will WEF funds enhance the program?



Webster Education Foundation Grants Competition

JUDGING CRITERIA FOR ALL APPLICATIONS

I. Basic Standards

- Application must comply with qualifying standards, as above.
- The proposed project's goal, objectives, and methods must be clearly stated, appropriate, and warrant the expenditure requested.
- The proposed project must be likely to achieve its goal.
- The proposed budget must be clearly justified and realistic.
- Feasible plans must exist for securing any non-WEF funds and/or conditions necessary for the project.
- WEF must be the most likely and logical funding source for project.

II. Presentation

A well-executed presentation expresses competence and enthusiasm on the part of the applicant(s). Application should be clear and complete; goal, methods, and plan to evaluate the success and impact of the project should be logical, plausible, and well explained.

III. Potential benefit

- How great would the benefit be to the students affected by the proposed project?
- How large is the pool of possible beneficiaries of the project? (The number of students impacted in the short and long term as well as possible benefit to other schools, teachers and the community at large.)

IV. Merit

The WEF seeks applications with as many of the following examples of qualities as possible: originality, innovativeness, creativity, imaginativeness, and/or the extent to which proposed program enhances curriculum, programs, or services.

V. Other

WEF seeks applications which include a feasible plan for establishing a secondary pool of beneficiaries (e.g., a plan to educate other teachers about learning made possible by purchase, and to lend or share material, as appropriate).